maximus

USER REGISTRATION TRAINING

✓	TRAINING TOPIC	VIDEO LINK: *Click to view*	USER GUIDE: *Click to open*	AUDIENCE
☐	1. Establishing Access as an AMI User	Contact your facility AMI Administrator gain access.		NF/Hospital AP Admins
☐	2. Becoming an AMI Supervisor contact TN PASRR Helpdesk	Contact your facility AMI Administrator gain access.		NF/Hospital AP Admins
☐	3. Change System User Email Contact TN PASRR Helpdesk	Contact the PASRR Helpdesk to gain access.		NF/Hospital Users
☐	4. Adding Additional User Facilities in AMI – Contact TN PASRR Helpdesk	Contact the PASRR Helpdesk to gain access.		All Users
☐	5. Changing User Facilities as AMI Supervisor	**Video – 0:33**	**PDF**	All Supervisor Users
☐	6. User Manager Guide	**Video – 3:07**	**PDF**	All Supervisor Users

GENERAL SYSTEM TRAINING

✓	TRAINING TOPIC	VIDEO LINK: *Click to view*	USER GUIDE: *Click to open*	AUDIENCE
☐	7. Logging In & Logging Out of AMI	**Video – 1:18**	**PDF**	All Users
☐	8. Communicating with Maximus Clinical Reviewers in AMI Level I	**Video – 0:46**	**PDF**	All Users
☐	9. Searching for an Individual	**Video – 1:15**	**PDF**	All Users
☐	10. Accessing Records for NF Residents	**Video – 0:57**	**PDF**	Nursing Facility
☐	11. Uploading Documentation	**Video – 1:11**	**PDF**	All Users
☐	12. Changing Demographics	**Video – 0:35**	**PDF**	Nursing Facility

SCREENING ACTIVITY TRAINING

✓	TRAINING TOPIC	VIDEO LINK: *Click to view*	USER GUIDE: *Click to open*	AUDIENCE
☐	13. Accessing Outcomes	**Video – 1:01**	**PDF**	All Users
☐	14. Accessing Screens in Clinical Review	**Video – 0:46**	**PDF**	All Users
☐	15. Completing a Referral Level I Screen in AMI	**Video – 2:33**	**PDF**	Hospital
☐	16. New Level I for a NF Resident (Resident Review)	**Video - 0:54**	**PDF**	Nursing Facility
☐	17. Completing a Level of Care Screen in AMI	**Video – 2:54**	**PDF**	Hospital
☐	18. Completing a Level of Care Screen in AMI	**Video – 3:18**	**PDF**	Nursing Facility
☐	19. Completing a Level of Care Screen in AMI - *New*	**Video – 15:16**	-	All Users
☐	20. Completing a Level I Screen in AMI - *New*	**Video – 8:55**	-	All Users
☐	21. Opening Draft or Incomplete Screens in AMI	**Video – 1:08**	**PDF**	Hospital

✓	TRAINING TOPIC	VIDEO LINK	USER GUIDE	AUDIENCE
☐	22. Printing Outcome Letters	**Video – 2:09**	**PDF**	All Users

📍 PATHTRACKER ACTIVITY TRAINING

✓	TRAINING TOPIC	VIDEO LINK: *Click to view*	USER GUIDE: *Click to open*	AUDIENCE
☐	23. Discharging an Individual in PathTracker	**Video – 1:06**	**PDF**	NFs
☐	24. Admitting an Individual to the NF	**Video – 1:25**	**PDF**	NFs
☐	25. Admitting an Individual Not in the Admittance Queue	**Video – 0:59**	**PDF**	NFs