

USER REGISTRATION TRAINING

✓	TRAINING TOPIC	USER GUIDE: <i>Click to open</i>	AUDIENCE
<input type="checkbox"/>	1. Establishing Access as an AssessmentPro System User	PDF	All Users
<input type="checkbox"/>	2. Becoming a System Access Coordinator	PDF	Access Coordinators
<input type="checkbox"/>	3. Approving Access as an Access Coordinator for System Users	PDF	Access Coordinators
<input type="checkbox"/>	4. Maintaining an Accurate System User List for Access Coordinators	PDF	Access Coordinators
<input type="checkbox"/>	5. Change System User Email Address for Access Coordinators	PDF	Access Coordinators
<input type="checkbox"/>	6. Change System User Email Address for System Users	PDF	All Users
<input type="checkbox"/>	7. Adding Additional Users to System	PDF	Access Coordinators
<input type="checkbox"/>	8. Changing/Adding System User Roles to Existing System Users	PDF	All Users

GENERAL SYSTEM TRAINING

✓	TRAINING TOPIC	USER GUIDE: <i>Click to open</i>	AUDIENCE
<input type="checkbox"/>	9. Access & Edit Your Profile	PDF	All Users
<input type="checkbox"/>	10. Logging into AssessmentPro & Password Reset/Changing Password	PDF	All Users
<input type="checkbox"/>	11. Adding Additional User Facilities in AssessmentPro	PDF	All Users
<input type="checkbox"/>	12. Changing User Facilities	PDF	All Users
<input type="checkbox"/>	13. Communicating with Maximus Clinical Reviewers in AssessmentPro	PDF	All Users
<input type="checkbox"/>	14. Faxing a Document	PDF	All Users
<input type="checkbox"/>	15. Searching for an Individual	PDF	All Users
<input type="checkbox"/>	16. Upload Documents	PDF	All Users
<input type="checkbox"/>	17. Uploading Requested Documents after Submission	PDF	All Users
<input type="checkbox"/>	18. Viewing your Facility Screens	PDF	All Users
<input type="checkbox"/>	19. Changing Demographics after Completion	PDF	All Users
<input type="checkbox"/>	20. Updating Individual Demographics	PDF	All Users

REFERRAL ACTIVITY TRAINING

✓	TRAINING TOPIC	USER GUIDE: <i>Click to open</i>	AUDIENCE
<input type="checkbox"/>	21. Accessing Outcomes	PDF	All Users
<input type="checkbox"/>	22. Accessing Screens in Clinical Review	PDF	All Users
<input type="checkbox"/>	23. Completing a U21 Referral in AssessmentPro	PDF	All Users
<input type="checkbox"/>	24. Opening Draft or Incomplete Screens in AssessmentPro	PDF	All Users
<input type="checkbox"/>	25. Printing Outcome Letters	PDF	All Users