

10/01/2023

The South Dakota – Department of Social Services (DSS), Division of Medical Services and State Partner, Maximus Announce Upcoming Transition for Pre-Admission Screening and Resident Review (PASRR)

The State of South Dakota – Department of Social Services (DSS), Division of Medical Services has selected a new partner, Maximus, for the fulfillment of **Pre-admission Screening and Resident Review (PASRR)** processes. PASRR-related services currently performed by South Dakota-based entities are scheduled to transition to Maximus. On **October 16, 2023**, the company will begin ongoing review of PASRR positive Level I screens for all individuals who are applying to or residing in Medicaid-certified nursing facilities and completion of Level II evaluations for individuals confirmed or suspected to have mental illness. As we move toward this launch date, some important goals for this change include the streamlining of processes and providing additional clarity for stakeholders on the necessary documentation for PASRR Level I submissions.

Learn more about next steps. Continue below for insights into the PASRR transition process, including:

- **Timeline** of upcoming program milestones
- Watch **PASRR 101** on-demand learning
- Register for **PASRR training** and Q&A sessions
- Intro to the program **help desk** supports and website
- More details on new State partner, **Maximus**

Maximus and the State team leading this transition know that the expertise of our community partners is invaluable and your continued partnership in this next phase of the PASRR program will help ensure a positive impact for the people we serve together across South Dakota. Stay posted for future communications in the weeks ahead, as we share more details on process changes and registration for learning opportunities, as well as introduce additional program resources.

SOUTH DAKOTA PASRR PROGRAM TRANSITION >>> PROGRESS TRACKER



ACTION REQUIRED: Watch On-Demand Training – PASRR 101

The resources linked below have been developed to walk you through both the purpose and processes of PASRR. Please pass this information along to any other members of your team who may benefit from reviewing this information.

[VIEW: PASRR 101 | Recording - 40:57 mins \(register to view\)](#)

REGISTER: PASRR Training Sessions – October 11 and 12, 2023

As you prepare for these upcoming changes, be sure to register for one of the informative webinars coming on October 11 and 12, 2023. Attendees will learn about the importance of PASRR and the upcoming process changes stakeholders can expect after the October 16 transition.

Select the registration link below at the date/time that works best with your schedule. **Note:** *each webinar will feature identical content, so registration for only one session is necessary. For those unable to attend, on-demand links will be provided on the new SD PASRR web tools and resources page after the sessions are completed.*

Once registered, you will receive a confirmation email containing details on how to join the meeting. Please forward this notice to others in your organization who may benefit.

[REGISTER: PASRR Training | 10:00 a.m. - 11:30 a.m. CT Wednesday, October 11, 2023](#)

[REGISTER: PASRR Training | 2:00 - 3:30 p.m. CT Thursday, October 12, 2023](#)

REGISTER: PASRR Q&A Sessions | October 17 and 18, 2023

If you have additional questions after the PASRR transition, join the support team for one of two special Q&A sessions. These insightful events will be an opportunity for attendees to get answers to their toughest PASRR questions. Please forward this link to others in your organization who may benefit.

Click the link below to register. *Please note that these are support sessions provided for attendees to ask questions and will not cover any new information not previously covered in the training sessions listed above.*

[REGISTER: PASRR Live Q&A Session | 2:00 p.m. – 3:00 p.m. CT Tuesday, October 17, 2023](#)

[REGISTER: PASRR Live Q&A Session | 10:00 a.m. – 11:00 a.m. CT Wednesday, October 18, 2023](#)

SUPPORT: Introducing the Maximus - South Dakota PASRR Help Desk

Do you have questions on South Dakota PASRR policy or procedures? Please contact South Dakota Program Manager, Emily Johnson:

- Email: Emily.Johnson@state.sd.us (*email is preferred*)
- Phone: 605.773.8434

With the upcoming program transition to Maximus, you will now have new South Dakota PASRR Help Desk resources available to assist you with questions on specific referrals and assessments.

- Email: SDPASRR@maximus.com
- Phone: 833.957.2777
- SD PASRR Tools and Resources
- Site: https://maximusclinicalservices.com/svcs/south_dakota

Sign up for the PASRR Redesign Communication Mailing List: If others on your team involved in the PASRR process would like to be kept up to date with the upcoming transition, you can contact the Maximus – SD Help Desk at: SDPASRR@maximus.com with the subject line "Please add me to the South Dakota PASRR contact list." Please include full name, title, facility/organization name and email address in the body of the message.

INSIGHTS: About Maximus

Maximus assists state partners across the country in the management of complex programs to help ensure that individuals with intellectual, behavioral health and developmental disabilities and complex medical conditions receive the appropriate care and supports they need. The company has provided PASRR assessment services for over 20 years. Maximus has national experience providing federally compliant PASRR programs in 16 states.

[Learn more about Maximus services and capabilities.](#)

10/09/2023

South Dakota – Department of Social Services (DSS), Division of Medical Services and Maximus Move Toward October 16 Pre-Admission Screening and Resident Review (PASRR) Transition

The State of South Dakota – Department of Social Services (DSS), Division of Medical Services and selected partner, Maximus continue to move toward the planned **October 16 transition** for Pre-Admission Screening and Resident Review (**PASRR**). Some helpful updates and resources are provided below to help ensure that all PASRR stakeholders are prepped for this important change.

What's changing?

Starting on October 16, the performance of various PASRR-related services currently performed by South Dakota-based entities will transition to Maximus. The company will begin ongoing review of PASRR positive Level I screens for all individuals who are applying to or residing in Medicaid-certified nursing facilities and completion of Level II evaluations for individuals confirmed or suspected to have mental illness.

What are the goals of this transition?

Some critical goals planned with this program management change include the streamlining of existing processes and providing more clarity around documentation for PASRR Level I submissions.

What's next?

The PASRR team at South Dakota DSS – Division of Medical Services and Maximus want to ensure that you have all the training and supports you will need to hit the ground running ahead of

next week's program transition. With that in mind, continue below for some action items and additional guidance:

- Review a **progress tracker** of milestone dates
- Watch the **PASRR 101** video
- Sign up for **PASRR training** and Q&A sessions
- Download new **program resources**
- Explore **help desk** supports
- Learn more about **Maximus**

SOUTH DAKOTA PASRR PROGRAM TRANSITION >>> PROGRESS TRACKER



ACTION REQUIRED: Watch PASRR 101 Training Video

Ahead of the transition, it's critical that all PASRR stakeholders review the PASRR 101 on-demand training. This foundational video has been developed to walk you through both the purpose and processes of PASRR. Please pass this information along to any other members of your team who may benefit from reviewing this information.

[VIEW: PASRR 101 | Recording - 40:57 mins](#)

REGISTER: Complete Your PASRR Training – October 11 and 12, 2023

If you've yet to do so, be sure to sign up for one of this week's training webinars. Scheduled for this Wednesday, October 11 and Thursday, October 12, these comprehensive sessions will give attendees critical insights into the importance of PASRR and process changes taking place after next Monday's transition.

Select the registration link below at the date/time that works best with your schedule. **Note:** *each webinar will feature identical content, so registration for only one session is necessary. For those unable to attend, on-demand links will be provided on the new SD PASRR web tools and resources page after the sessions are completed.*

Once registered, you will receive a confirmation email containing details on how to join the meeting. Please forward this notice to others in your organization who may benefit.

[REGISTER: PASRR Training | 10:00 a.m. - 11:30 a.m. CT Wednesday, October 11, 2023](#)

[REGISTER: PASRR Training | 2:00 - 3:30 p.m. CT Thursday, October 12, 2023](#)

LEARN MORE: Attend PASRR Q&A Sessions - October 17 and 18, 2023

Once the PASRR transition is complete, all program stakeholders are invited to attend one of two informative Q&A sessions taking place next Tuesday, October 17 and Wednesday, October 18. During these virtual forums, the support team will be available to answer your toughest PASRR-related questions. Please forward this link to others in your organization who may benefit.

Click the link below to register. Please note that these are support sessions provided for attendees to ask questions and will not cover any new information not previously covered in the training sessions listed above.

[REGISTER: PASRR Live Q&A Session | 2:00 p.m. – 3:00 p.m. CT Tuesday, October 17, 2023](#)

[REGISTER: PASRR Live Q&A Session | 10:00 a.m. – 11:00 a.m. CT Wednesday, October 18, 2023](#)

[REVIEW: PASRR Toolkit Resources](#)

Below are several helpful PASRR-related guides and other support materials. Be sure to bookmark and check back for additional to the new South Dakota PASRR Tools and Resources

Site: https://maximusclinicalservices.com/svcs/south_dakota

- [State Requirements for PASRR](#)
- [Frequently Asked Questions \(FAQs\)](#)
- [Level I and Level II PASRR Outcomes Guide](#)
- [Glossary of Common Terms](#)
- [Guide: Using Secure Email](#)
- [Dakota at Home](#)
- [South Dakota Medicaid Site for Providers](#)

[SUPPORT: Your South Dakota PASRR Help Desk Team](#)

Do you have questions on South Dakota PASRR policy or procedures? Please contact South Dakota Program Manager, Emily Johnson:

- Email: Emily.Johnson@state.sd.us (email is preferred)
- Phone: 605.773.8434

With the October 16 program transition, you will have a dedicated South Dakota PASRR Help Desk team available to answer any questions you have regarding specific referrals and assessments.

- Email: SDPASRR@maximus.com
- Phone: 833.957.2777

Sign up for the PASRR Redesign Communication Mailing List: *If others on your team involved in the PASRR process would like to be kept up to date with the upcoming transition, you can contact the Maximus – SD Help Desk at: SDPASRR@maximus.com with the subject line "Please add me to the South Dakota PASRR contact list." Please include full name, title, facility/organization name and email address in the body of the message.*

[INSIGHTS: About Maximus](#)

Maximus assists state partners across the country in the management of complex programs to help ensure that individuals with intellectual, behavioral health and developmental disabilities and complex medical conditions receive the appropriate care and supports they need. The company has provided PASRR assessment services for over 20 years. Maximus has national experience providing federally compliant PASRR programs in 16 states.

[Learn more about Maximus services and capabilities.](#)

10/13/2023

Reminder: South Dakota Department of Social Services (DSS), Division of Medical Services and State Partner, Maximus to Launch Pre-Admission Screening and Resident Review (PASRR) Transition Next Monday

As shared in previous communications, next Monday, **October 16, 2023**, will mark the official management transition of Pre-admission Screening and Resident Review (PASRR) processes from South Dakota-based entities to Maximus. Selected earlier this year by the State of South Dakota – Department of Social Services (DSS), Division of Medical Services, Maximus will begin ongoing review of PASRR positive Level I screens for all individuals who are applying to or residing in Medicaid-certified nursing facilities and completion of Level II evaluations for individuals confirmed or suspected to have mental illness.

Please closely review the checklist items spotlighted below to prepare your team for these upcoming changes and avoid any delays in upcoming PASRR submissions.

- **Progress tracker** of program milestones
- Watch **PASRR Training and 101** videos
- Register for upcoming **Q&A sessions**
- Process reminders on PASRR **Level I Screens**
- Toolkit of **PASRR resources**
- Program **help desk** supports



ACTION REQUIRED: Watch PASRR Training and 101 Videos

If you were unable to attend one of this week's training webinars, help ensure you're prepped for the transition by viewing the session recording and PASRR 101 video linked below. These foundational trainings will provide a better understanding on the importance of PASRR, as well as new processes

being put into place. Please pass this information along to any other members of your team who may benefit from reviewing this information.

[VIEW: PASRR October 2023 Training | Recording - 87:43 mins \(register to view\)](#)

[DOWNLOAD: PASRR October 2023 Training | Presentation Slides](#)

[VIEW: PASRR 101 | Recording - 40:57 mins](#)

LEARN MORE: Attend PASRR Q&A Sessions - October 17 and 18, 2023

After Monday's transition, all program stakeholders are invited to attend one of two informative Q&A sessions taking place next Tuesday, October 17 and Wednesday, October 18. During these virtual forums, the support team will be available to answer your toughest PASRR-related questions. Please forward this link to others in your organization who may benefit.

Click the link below to register. *Please note that these are support sessions provided for attendees to ask questions and will not cover any new information not previously covered in the training sessions listed above.*

[REGISTER: PASRR Live Q&A Session | 2:00 p.m. – 3:00 p.m. CT Tuesday, October 17, 2023](#)

[REGISTER: PASRR Live Q&A Session | 10:00 a.m. – 11:00 a.m. CT Wednesday, October 18, 2023](#)

PROCESS REMINDER: PASRR Level I Screens

PASRR Level I Screens need to be initiated on behalf of a person seeking NF admission, regardless of their payor source as soon as the need for a NF becomes evident. When completing the Level I Screen, if any of the answers for questions 1 through 3 are "YES", or "Unknown" email Maximus at PASRR@state.sd.us with this screen and required supporting documentation. Maximus will review your Level I Screen and submitted documentation within 1 business day and determine if the individual does have a confirmed or suspected PASRR condition and if so, if a categorical determination applies or if the person needs a Level II evaluation.

We encourage providers to provide all required documentation upon submission. Your required documentation will depend on what type of screen you have completed. Please see the table below for the required documentation.

Pre-Admission Screening

- Level I Screening Form
- Demographic Face Sheet
- History and Physical or physician note within the past 30 days
- Current medication list

Resident Review

- Original Level I Screening Form
- Demographic Face Sheet
- History and Physical or physician note within the past 30 days
- Current medication list
- New Level I Screening Form
- Copy of order for new diagnosis, medication, or for other identified status change reason

Note: For any categorical decision, we may require additional documentation along with these required records.

REVIEW: PASRR Toolkit Resources

- [State Requirement for PASRR](#)
- [Frequently Asked Questions \(FAQs\) - updated](#)
- [Level I and Level II PASRR Outcomes Guide](#)
- [Glossary of Common Terms](#)
- [Guide: Using Secure Email](#)
- [Dakota at Home](#)
- [South Dakota Medicaid Site for Providers](#)

State Documentation:

- The updated PASRR Manual will be available under **Institutional Provider Manuals** here: <https://dss.sd.gov/medicaid/providers/billingmanuals/default.aspx>
- The updated Pre-Screening Form (MS-130) and the Exempted Hospital Form (MS-131) will be available here under the **Medical Services** section: <https://dss.sd.gov/formsandpubs/default.aspx>

Be sure to bookmark and check back for additional to the new South Dakota PASRR Tools and Resources Site: https://maximusclinicalservices.com/svcs/south_dakota.

SUPPORT: Your South Dakota PASRR Help Desk Team

Do you have questions on South Dakota PASRR policy or procedures? Please contact South Dakota Program Manager, Emily Johnson:

- Email: Emily.Johnson@state.sd.us (email is preferred)
- Phone: 605.773.8434

With the October 16 program transition, you will have a dedicated South Dakota PASRR Help Desk team available to answer any questions you have regarding specific referrals and assessments.

- Email: SDPASRR@maximus.com
- Phone: 833.957.2777

Sign up for the PASRR Redesign Communication Mailing List: If others on your team involved in the PASRR process would like to be kept up to date with the upcoming transition, you can contact the Maximus – SD Help Desk at: SDPASRR@maximus.com with the subject line "Please add me to the South Dakota PASRR contact list." Please include full name, title, facility/organization name and email address in the body of the message.

11/02/2023

South Dakota Pre-Admission Screening and Resident Review (PASRR) Program: Recent Management Transition Process Now Completed

We are now a few weeks past the recent transition of Pre-Admission Screening and Resident Review (**PASRR**) processes to management through state partner, Maximus. They have now begun review of PASRR positive Level I screens for all individuals who are applying to or residing in Medicaid-certified nursing facilities and completion of Level II evaluations for individuals confirmed or suspected to have mental illness.

The team at the South Dakota – Department of Social Services (DSS), Division of Medical Services and Maximus would like to share a sincere note of thanks for your continued support and assistance throughout this implementation. We look forward to continuing our partnership with you to ensure individuals across the state receive the support and resources they need.

Continue reading below for some important Level I reminders, FAQ about exempted hospital discharge, and several links to available training program guides and help desk contact details.



REMINDERS: Understanding the PASRR Level I Process

Who is required to have a Level I Screen?

All persons seeking entry into a Medicaid funded NF, regardless of payer source, diagnoses, or current location must be screened prior to NF admission. Although the Final Rule for PASRR does not require Level I Screens for people going to a swing bed, currently South Dakota Policies and Procedures do require that a Level I Screen be completed for people needing a swing bed (and Level II evaluation, as applicable).

Does it matter what time of day a Level I Screen is submitted?

Maximus will process all referrals received before 3 pm CT on that business day and the review will be completed by end of the following business day. Referrals received after 3 pm CT will not be processed until the following business day (and review completed by the end of the day after that day).

Will I hear from Maximus if I didn't submit all of the required documentation with the Level I Screen?

Yes. If all required documentation was not received with the Level I Screen, Maximus staff will contact you (up to 3 times) to request the documentation that was not received. If the required documentation is not received by the 10th business day, the screen will expire.

How long is a Level I outcome valid?

The Level I outcome remains valid for 60 days on a delayed admission. If they discharge to the community, the outcome is no longer valid and a new Level I screen would need to be submitted.

What is the Level I Process?

PASRR Level I Screens need to be initiated on behalf of a person seeking NF admission, regardless of their payor source as soon as the need for a NF becomes evident. When completing the Level I Screen, if any of the answers for questions 1 through 3 are "YES", or "Unknown" email Maximus at PASRR@state.sd.us with this screen and required supporting documentation. Maximus will review your Level I Screen and submitted documentation within 1 business day and determine if the individual does have a confirmed or suspected PASRR condition and if so, will indicate if a categorical determination applies or if the person needs a Level II evaluation.

We encourage providers to provide all required documentation upon submission. Your required documentation will depend on what type of screen you have completed. Please see the table below for the required documentation.

Pre-Admission Screening Requirements

- Level I Screening Form
- Demographic Face Sheet
- History and Physical or physician note within the past 30 days (can be signed by an NP, PA, or MD)
- Current medication list
- Resident Review

Original Level I Screening Form

- Demographic Face Sheet
- History and Physical or physician note within the past 30 days (can be signed by an NP, PA, or MD)
- Current medication list
- New Level I Screening Form
- Copy of order for new diagnosis, medication, or for other identified status change reason

Note: For any categorical decision, we may require additional documentation along with these required records. Please see question below regarding categoricals for the required additional documentation.

FAQs: Exempted Hospital Discharge

Q: What are acceptable exemptions from PASRR?

A: The only true exemption from PASRR is the Exempted Hospital Discharge. This exemption may be applied for a person who is admitting to a NF directly from a hospital after receiving acute inpatient medical care at the hospital. The person must require NF services for the condition for which they received care for in the hospital. The attending physician must certify that the stay will likely require less

than 30 days of NF services. The person must meet all these criteria to be eligible for an Exempted Hospital Discharge.

Providers should send the completed SD Exempted Hospital Discharge Form to PASRR@state.sd.us and the nursing home. There are no other required documents, and a clinical review of these forms is not completed. Maximus simply reviews to ensure it is filled out properly and uploads to the state database. We do not provide an outcome.

DOWNLOAD: PASRR Guides and Resources

- [PASRR October 2023 Training | Recording – 87:43 mins](#) (*register to view*)
- [PASRR October 2023 Training | Presentation Slides](#)
- [PASRR 101 | Recording – 40:57 mins](#)
- [State Requirement for PASRR](#)
- [Frequently Asked Questions \(FAQs\) – updated 10/18/23](#)
- [Level I and Level II PASRR Outcomes Guide](#)
- [Glossary of Common Terms](#)
- [Guide: Using Secure Email](#)
- [Dakota at Home](#)
- [South Dakota Medicaid Site for Providers](#)

State Documentation:

- The updated **PASRR Manual** is available under Institutional Provider Manuals here: <https://dss.sd.gov/medicaid/providers/billingmanuals/default.aspx>
- The updated **Pre-Screening Form** (MS-130) and the **Exempted Hospital Form** (MS-131) is available here under the Medical Services section: <https://dss.sd.gov/formsandpubs/default.aspx>

Be sure to bookmark and check back for frequent updates on the South Dakota PASRR Tools and Resources Site: https://maximusclinicalservices.com/svcs/south_dakota.

SUPPORT: Contact the South Dakota PASRR Help Desk

Do you have questions on South Dakota PASRR policy or procedures? Please contact South Dakota Program Manager, Emily Johnson:

- Email: Emily.Johnson@state.sd.us (*email is preferred*)
- Phone: 605.773.8434

Contact the dedicated South Dakota PASRR Help Desk team to answer any questions you have regarding specific referrals and assessments.

- Email: SDPASRR@maximus.com
- Phone: 833.957.2777

Sign up for the PASRR Redesign Communication Mailing List: *If you received this email announcement, then you are already on the PASRR mailing list. If there are others on your team involved in the PASRR process that would also like to be kept up to date with all things PASRR, contact the Maximus – SD Help Desk at: SDPASRR@maximus.com with the subject line "Please add to the South Dakota PASRR contact list." Include full name, title, facility/organization name and email address in the body of the message.*