

Better Solutions For Better Lives

LTC Medical Eligibility and PASRR / AssessmentPro

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Agenda

- When a LTC medical assessment is required
- Introduction to PASRR and AssessmentPro
- When to start the PASRR process and what documentation is needed
- How to complete a PASRR Level-I submission in AssessmentPro
- Q & A

Long-Term-Care Medical Assessment

When is a Med Assessment Required

- ❖ In order to comply with State statute a preadmission Long Term Care (LTC) Advisory assessment must be completed prior to being admitted to a Nursing Facility (NF)
- ❖ MaineASA assess individuals 18 years or older in a variety of settings

(Hospitals, NF, Individuals Homes, and other Health Care Facilities)

- ❖ LTC assessment may be delayed when Individual is transferring from Hospital to a NF under Medicare *(or any other private insurance coverage)*, until exhaustion of insurance covered skilled stay
- ❖ LTC assessment is not required for 30-day private pay respite stay
(If anticipated to exceed 30-days, Facility needs to request assessment prior 30th day)
- ❖ Any time an Individual will be going into long-term care facility they will require a PASRR Level-I screen

Medical Assessment - *Required Documentation*

- Face sheet
- History and Physical
- MD progress note for last 48 hours for hospital for NF most recent
- NN for past 48 hours for hospital past week for NF or most recently nursing summary
- MAR (CRMA and nursing) for 7 days prior to the date of the scheduled assessment
- TAR for 7 days prior to the date of the scheduled assessment
- CNA/PSS documentation of ADL performance 7 days prior to the date of the scheduled assessment
- Mood flow sheet
- Behavior flow sheet (wandering, verbal and physically abusive behavior, socially inappropriate behavior and resistance to care) for 7 days prior to the date of the scheduled assessment
- Therapy notes if therapy continuing - including the initial eval outlining goals and rehab potential and most recent therapy visit
- Wound Care sheet or Note- describing the wound and staging if decubitus

When is a Med Assessment Required

- An individual must be determined medically eligible for Nursing home level of care as per MaineCare Policy Section 67 by the Department or its Authorized Agent
- Hospital to a NF Long Term Care
- Skilled NF level swing-bed 100% MaineCare
- Days awaiting NF placement at Hospital
- Home to NF Long Term Care
- Need NF LTC MaineCare to cover secondary copay
- Off skilled rehab to remain at NF Long Term Care
- Expired 7-day bed hold (7 midnights) (expires after 8 midnights or more)

Med Referral form

Intake Coordinator pre-screens all referrals to ensure that only appropriate referrals are entered into Mecare

Accurate pre-screens depend on:

- A referral form with all required fields completed
- Required documents received
- Supporting paperwork received
- Other pertinent information

Med Referral form (continued)

- Incomplete referrals may cause delays in completion of the assessment and may result in payment issues for the provider and/ or delays in facility discharges.
- Referral dates will be changed to reflect date of complete referral
- MaineCare Policy Section 67 states: *The NF shall request an eligibility assessment by submitting a complete referral form to the Department or its Authorized Entity. An incomplete form will delay the assessment until receipt of a complete form and required documents.*

Medical Eligibility Hospital referral process

Information the ME ASA Intake team requires to process the referral:

- Level of Care (LOC) = LOC the individual is discharging to
- Pay Source = with the admitting facility
- Room # always needed on the referral form
- Discharge Date
- Facility Name = Name of facility discharging to
- Admit Date = date admitted to the hospital
- Acute Care Denial letter date = if you have an acute care denial date on the referral the letter needs to be sent in with the referral

If not included will cause a delay in processing the referral

Medical Eligibility Hospital referral process

Types of Assessments completed at the hospital:

- #1 LTC ADV the individual does not have MaineCare
- #17 30-day Community MaineCare
- #13 Nursing facility LTC MaineCare has been applied for
 - MAXIMUS received a 123 LTC form from OFI
 - Expired 7-day NF bed hold stayed 8 midnights or more going back long-term care at the nursing facility
- #14 20-day copay the individual discharging skilled going back on day 20 of skilled stay to NF has no pay source to cover 20% copay, has applied for LTC MaineCare.
 - MAXIMUS has the 123 LTC form on file from OFI
 - Provide 20th day, if over day 20 provide 20th day and 100th day
- #31 Residential Care

Acute Care denial - Days Awaiting Placement (DAP)

Timely Referral: Referral for LTC assessment needs to be submitted the same day the acute care denial letter is issued

When referral is timely the eligibility start date for DAP (*MaineCare individuals*):

(1) Acute care denial letter is issued after admission date

Eligibility = 24 hours post Acute Care Denial

(2) Acute care denial letter is issued on date of admission

Eligibility = Date of Acute Care Denial

Medical Eligibility Hospital referral process

- Assessment for discharge 24 hours to complete the assessment
- All referrals submitted after 4PM allows the ME ASA program an extra day to assess
- Psychiatric unit requesting assessment and there is no discharge date known – assessment will be completed in 5 business days
- Psychiatric unit with discharge date 24 hours to complete the assessment
- Psychiatric unit with Acute Care Denial for DAP 24 hours to complete the assessment

Acquired Brain Injury for Facility

- Referral Type #25 - Traumatic Brain Injury (TBI) - Nursing Facility
- River Ridge and Brewer Center for Health and Rehab are the two Brain Injury nursing facilities in Maine.
- Neuropsychological evaluation must be sent with the referral

Pre-Assessment Screening for Residential Review

PASRR

PASRR - Documents Needed for a Level I

❖ History and Physical

This needs to have been completed within the last 364 days and include a full review of systems, including psych

❖ Documents to Support a Categorical Determination

This may include documents supporting a terminal illness categorical with prognosis of less than 6 months, as well as mental status exams to show advanced dementia for the dementia exclusion outcome

PASRR - Documents Needed for a Level II Referral

Assessments are currently being completed remotely, and we're asking for documents to be submitted prior to the Level II being referred so the Level II Assessors can review the record before calling to complete the interview.

Once we return to on-site assessments, the Level II Assessor will still need to see all these documents. They will need to be provided to them on-site as available.

PASRR - Documents Needed for a Level II Referral *(continued)*

- ❖ History and Physical completed within the last 364 days, which includes a full review of systems, including psych
- ❖ Recent Medication List, including all medications currently prescribed and any trials that may have occurred while hospitalized or in the past (if known)
- ❖ Psychiatric Evaluation
- ❖ Doctors' and Nurses' Daily Progress Notes
 - These will hopefully discuss psych presentation and stability and the assessor can include information from these in the assessment. Nurses notes can speak to the support the individual needs each day for personal care and daily tasks
- ❖ Occupational, Physical, or Speech Therapy Notes

AssessmentPro Online User Checklist

<https://maximus.com/svcs/maine>



Maximus has been contracted to partner with the State of Maine's Department of Health and Human Services, through the Office of Aging and Disability (OADS), as manager of its Statewide Assessing Services. This single Assessing Services Agency (ASA) Program will encompass a series of programs, including:

Long Term Care (LTC), ABI, ORC, ICF/IDD, GPU

CONTACT THE HELP DESK

Phone, Fax & Email

☎ 833.525.5784

📠 844.356.7500

✉ Ask-MaineASA@maximus.com

✉ Maine-ASA@maximus.com

AssessmentPro Online User Checklist *(continued)*

MAXIMUS

AssessmentPro System Training Checklist

USER REGISTRATION TRAINING

✓	TRAINING TOPIC	VIDEO LINK: <i>Click to view</i>	USER GUIDE: <i>Click to open</i>	AUDIENCE
<input type="checkbox"/>	1. Establishing Access as an AssessmentPro System User	Video – 1:58	PDF	Nursing Facility (NF)/Hospital Users
<input type="checkbox"/>	2. Becoming an AssessmentPro Administrator (AP Admin)	Video – 2:09	PDF	NF/Hospital AP Admins
<input type="checkbox"/>	3. Approving Access as an AP Admin for System Users	Video – 1:17	PDF	NF/Hospital AP Admins
<input type="checkbox"/>	4. Maintaining an Accurate System User List for AP Admins	Video – 1:00	PDF	NF/Hospital Users
<input type="checkbox"/>	5. Change System User Email Address for AP Admins	Video – 1:00	PDF	NF/Hospital Users
<input type="checkbox"/>	6. Change System User Email Address for System Users	Video – 1:32	PDF	NF/Hospital Users

GENERAL SYSTEM TRAINING

✓	TRAINING TOPIC	VIDEO LINK: <i>Click to view</i>	USER GUIDE: <i>Click to open</i>	AUDIENCE
<input type="checkbox"/>	1. Accessing your Account	Video – 0:42	PDF	All Users
<input type="checkbox"/>	2. Logging into AssessmentPro	Video – 0:53	PDF	All Users
<input type="checkbox"/>	3. Adding Additional User Facilities in AssessmentPro	Video – 1:29	PDF	All Users
<input type="checkbox"/>	4. Changing User Facilities	Video – 0:50	PDF	All Users
<input type="checkbox"/>	5. Communicating with Ascend Clinical Reviewers in AssessmentPro	Video – 1:41	PDF	All Users
<input type="checkbox"/>	6. Faxing Documentation	Video – 1:12	PDF	All Users
<input type="checkbox"/>	7. Searching for an Individual	Video – 0:49	PDF	All Users
<input type="checkbox"/>	8. Uploading Documentation	Video – 0:38	PDF	All Users
<input type="checkbox"/>	9. Viewing your Facility Screens	Video – 1:05	PDF	All Users
<input type="checkbox"/>	10. Changing Demographics after Completion	Video – 1:05	PDF	All Users

AssessmentPro