

Louisiana PASRR

Quarterly Provider Newsletter: Assessment Best Practice Tips & Reminders

1

Level I Attestation Reminders

For anyone who has completed a Level I in AssessmentPro (APRO), you are required to complete the attestation noted below.

Attestation

I understand that I am signing this application under penalty of perjury, which means I've provided true answers to all the questions on this form to the best of my knowledge. I know that I may be subject to penalties under federal and/or state law if I provide false or untrue information. By submitting this Level I screen I am also attesting that the LOCET has been completed.

Completion of LOCET prior to submission of the Level I: Per OAAS, it is mandatory that the LOCET be completed prior to submitting the Level I. In the above attestation, you indicate you've completed the LOCET. However, OAAS has indicated that many providers are signing this attestation and haven't done so. Per OAAS, if there is no completed LOCET for an individual at the time of the Level I review, this may cause a delay in the Level I process.

Review of demographic information before submitting the Level I: There has been a significant increase in requests for updates to demographic data over the last couple of weeks. As part of the same attestation, you are attesting they have reviewed the information before submission. It is imperative that providers review and confirm all demographic information is correct before hitting the submit button. **Note:** *If there is a non-match of demographic data between what shows in OPTS and APro, this will delay receipt of the form 142 and cause likely delays in discharges.*

2

Accessing Your AssessmentPro Account

Remember that **each user in AssessmentPro must have their own account**. Do not share your log-in credentials with anyone. If someone needs assistance with creating a new account, contact the [LA PASRR Help Desk](#).

Note: *Anyone in your agency can access Level I referrals and outcomes for individuals within your agency. If a request for additional information is submitted for a Level I and the original submitter is out of office, another user in your agency can respond to that request for information.*

3

Management of Non-match of Demographic Data

If it is determined data doesn't match between OPTS and APRO, Providers are required to do the following:

- Update the individual's profile with the correct demographic data, and
- Contact the LA PASRR Help Desk to request the data be updated in the Level I as the profile update does not automatically update the Level I.

Note: If an update to a Level I is required, this will delay receipt of an updated form 142 due to the need for a new outcome to be transferred to OAAS for review and completion of an outcome.

4

Required Documentation for a Level II

When an individual requires a Level II, the list of required documents is noted in the *Announcements* section in APRO. **Make sure to submit all of these documents to OBH to avoid delays.**

5

Upcoming Holiday Closures

Both OAAS and Maximus have some upcoming holiday closures. **OAAS will be closed on all the dates listed below. Maximus will only be closed the two days noted in parenthesis.**

- Wednesday, 12.24.25 – Christmas Holiday – Proclaimed Holiday
- Thursday, 12.25.25 – Christmas Day Holiday – Legal Holiday (*Maximus closure*)
- Friday, 12.26.25 – Christmas Holiday – Proclaimed Holiday
- Wednesday, 12.31.25 – New Year Holiday – Proclaimed Holiday
- Thursday, 1.1.26 – New Year Holiday – Legal Holiday (*Maximus closure*)
- Friday, 1.2.26 – New Year Holiday – Proclaimed Holiday

Note: To avoid potential delays in discharge over the holiday, it is imperative for Providers to complete a LOCET and submit a Level I **as soon as you become aware of the potential need for NF placement.** The 142 decision form is valid for 30 days.

SUPPORT: Contact the Maximus Louisiana PASRR Help Desk



Do you have questions about the new online system to process a Level I PASRR screen?

Maximus provides easily accessible resources to support you. You may access the Louisiana PASRR Help Desk for technical assistance on specific referrals and assessments.

Email: LAPASRR@maximus.com

Phone: 833.571.4466

Louisiana PASRR Tools and Resources:

https://maximusclinicalservices.com/svcs/louisiana_pasrr

For questions on Louisiana PASRR policy and procedure, contact the OAAS Nursing Facility Admissions (NFA) Unit by calling **337.262.1664**.