

# Indiana Qualified Residential Treatment Program (Q RTP)

## Important Process Guidelines, Available Supports and Resources

The **State of Indiana Department of Child Services (DCS)** conducts **Qualified Residential Treatment Program (Q RTP)** 30 Day Assessments as part of the Family First Prevention Services Act (**FFPSA**). Since implementation, assessments through this vital program have been conducted for eligible children referred from DCS to help determine the appropriateness of receiving care in a Q RTP and creating individualized recommendations for the child's care.

### Understanding the process

All referrals will be submitted to the state's Q RTP 30 Day Assessment partner, **Maximus**, via **KidTraks**, following the existing KidTraks referral process to [IndianaQ RTPReferrals@maximus.com](mailto:IndianaQ RTPReferrals@maximus.com) for completion of the Child and Adolescent Needs and Strengths (CANS) assessment and corresponding determination report.

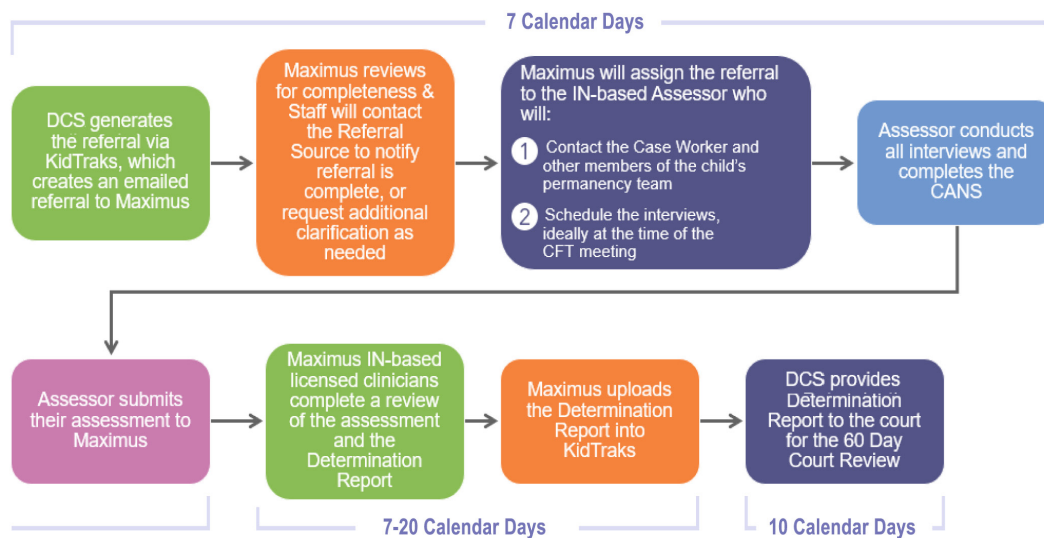


### Who should be prioritized for Q RTP?

As you begin to determine which **children have the greatest need for an assessment** through Indiana Q RTP 30 Day Assessments, the following groups should take priority:

- 1 New Q RTP admissions or Q RTP placement changes**
- 2 Children in emergency shelters, hospitals, or detention.**

### Q RTP PROCESS WORKFLOW



From DCS referral through KidTraks to submission of a Determination Report back into KidTraks for submission to the court for the 60-day court review, the process will take approximately 30 days. \*Note: All times listed are estimates only and may vary.



## The Interview: What should I expect?

To complete the QRTP assessment, the **Independent Contractor** must work closely with the child's **Family** and **Permanency Team**. The **Family Case Manager (FCM)** should actively participate in the process and support the Assessor by informing foster parents/parents/family about the intent for the interviews to take place. The Assessor will then contact each treatment team member independently to schedule the discussions.

Participation is critical to creating the most accurate assessment of each child's needs. To help ensure a successful result, everyone involved should actively engage in the interview process, including promptly returning calls and emails.



Child  
(required)



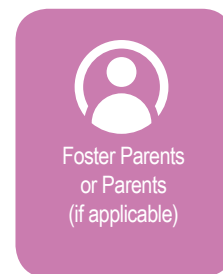
Family Case Manager  
(required)



CFT meeting  
(if applicable)



Treatment providers,  
educational service  
providers, and clergy  
(if applicable)



Foster Parents  
or Parents  
(if applicable)



## What materials are most helpful to include with each referral to Maximus?

To help ensure the assessment is thorough, please provide any additional documentation that might help provide details regarding the youth's current mental health symptoms or behavioral needs.

Typical items most appropriate to share with the referral include:

- ✓ Recent psychological evaluations
- ✓ IEPs
- ✓ Service Plans
- ✓ Previously completed CANS assessments
- ✓ CFT meeting notes

### QRTP Support

Have questions regarding the referral or assessment processes? Contact the **Indiana QRTP Help Desk**:

[IndianaQRTPReferrals@maximus.com](mailto:IndianaQRTPReferrals@maximus.com)

833.IND.QRTP (833.463.7787)

### About Maximus

Since 1975, Maximus has partnered with federal and state agencies to meet legislative mandates and operational improvements, including over three decades of partnership with the State of Indiana. The company sets the industry standard for delivering high-quality, innovative, and value-driven healthcare access solutions, including specialized clinical assessment tools, configurable information systems, and comprehensive project management services. Engaged in FFPSA since its enactment, Maximus is currently working in North Dakota and Michigan to provide similar QRTP assessments.