



IN Level of Care Assessment Representative (LCAR)

Information for Assisted Living
Facilities (ALFs)



Level of Care Assessment Representative (LCAR)

Broad program for level of care screening for multiple services, including:

- Nursing Facilities
- PathWays for Aging Waiver for adults age 60+
- Health and Wellness Waiver for people under age 60
- Traumatic Brain Injury Waiver for people with a TBI



Assisted Living Facilities

Submit LOC requests in AssessmentPro

For access to care in a NF or through an HCBS Waiver



Community Assessments

- Maximus completes NF LOC assessments
 - Direct the person to contact Maximus
 - Submit an Assessment Request in AssessmentPro



Potential Denials

- No longer responsible for making the referrals to the respected HW or TBI Medicaid Waiver Case Management Organization.
 - Maximus will complete the initial
 - Maximus physician will review
 - Bureau of Disability Services will finalize



Intake Counseling - Maximus

- Persons aged 60+
- Long Term Approval
- Medicaid/likely Medicaid eligible

For persons who are already active on Medicaid waivers, the ALF will continue to coordinate with the Medicaid waiver Case manager



Submit a LOC
referral/request in
AssessmentPro

Maximus will complete the
LOC process

Initial LT Approvals will receive Intake
Counseling

ALF will continue to coordinate with
the Medicaid waiver Case manager

Denials will receive appropriate warm
handoff



AssessmentPro Registration

Roles and Access




AssessmentPro Roles and Responsibilities

Title	Responsibilities/Functions	Notes
Access Coordinator	<ul style="list-style-type: none">• Assigns roles to other users within same facility• Master system user	<ul style="list-style-type: none">• Will need to submit Agreement• Maximus grants approval• Maintains facility user list
Clinical User Non-clinical User	<ul style="list-style-type: none">• Submits LOC requests• Has access to individual records	<ul style="list-style-type: none">• Can access outcomes

Assessmentpro.com Home Page

1

www.assessmentpro.com



ASSESSMENTPRO

Sign in

Email address

Continue

[Forgot password?](#)

Don't have an account? [Sign up now](#)

2

Verification Code and Password Creation

New user

Please click the button below to verify your email address.

3

Email address

4

Send verification code

New user

A verification code has been sent to your email address. Please enter it below.

sp@email.com

5

Verification code

6

Verify code

Send new code

7

First name

Last name

New password

8

Confirm new password

9

Create

Cancel

14 Characters

- At least one Capital
- At least one number
- At least one lower case
- At least one specialty character (!@#)

Registration Continued

10

First name
STEPHANIE

Last name
Pettitt

Email address
spt@email.com

Phone - Business

Phone - Direct

Phone - Mobile

Phone - Fax

State
Colorado PASRR 11 ▼

Facility
Select facility... 12 ▼

☐ Request AssessmentPro Access Coordinator access

Credentials
Select credentials... 13

Custom credential
Custom credentia... +

14 Continue Sign out

Approve Users

1

Unapproved Users

Action Required

Drafts

Clinical Review

Recent Outcomes

PathTracker

Name ↑	Email	State	Delete
Synopsys, Nursing Facility Non Clinical	NFNon@synopsys.com	Louisiana	
ybates, ydanny 2	ydbates@test.com	Louisiana	

1

1 - 2 of 2 items

Add User Roles

Add User Roles

Name ybates, ydanny

Email ydbates@test.com

Facility ADAMS HERITAGE

Roles

AssessmentPro Access Coordinator

Facility Clinical User

Facility Non-Clinical User

Unapproved Users

Action I

Name ↑

Synopsys, Nursing Facility Non Clinical

ybates, ydanny

1

Outcomes

PathTracker

State	Delete
Indiana	
Indiana	

1 - 2 of 2 items

Role Assignment

✓ User roles added successfully.

Create New Screen

Unapproved Users

Action Required

Drafts

Clinical Review

Recent Outcomes

PathTracker

Name	Email	State	Delete
Synopsys, Nursing Facility Non Clinical	NFNon@synopsys.com	Indiana	
<div><div> 1 </div><div>1 - 1 of 1 items</div></div>			



Submitting an LOC Request



<https://app.screencast.com/GtjezA6KKzhXh>



Resources

- AssessmentPro user guides and videos
- Informational emails and resources
- FAQs
- Upcoming Q&A session

INLCAR.com

Contacts



Maximus

833.597.2777

INLCAR@maximus.com

<https://tinyurl.com/LCARENews>



Q&A