

Illinois Williams and Colbert Consent Decrees Outreach and Transitional Assessment

Register for AssessmentPro System Training for Prime Agencies and MCOs | Review Program Tips, Reminders and Other Resources

Do you have questions following the recent Williams and Colbert Consent Decrees Outreach and Transitional Assessment launch? Join the Maximus – Illinois support team on **February 28, 2025**, as we host another informative learning session about the referral process.

Session topics: This hour-long webinar will include a detailed walkthrough of the system and processes. Attendees will review how to use AssessmentPro to claim referrals, review documentation, and locate needed information associated with the transitional assessment referral process. *This is a repeat session of those offered on 1/23/25 and 1/29/25.*

- [Register for "AssessmentPro Use" | 10 a.m. CT, Friday, February 28, 2025](#)

Who should attend? Individuals at any knowledge level with Outreach and Transitional Assessment processes are welcome.



REVIEW: Helpful Program Tips and Reminders

Documentation

Maximus Outreach and Transitional Assessment Evaluators review medical records, including required documentation on-site, before the completion of Transitional Assessments.

To ensure the referral process is efficient, facilities are expected to submit required documents to Maximus so that transitional entities (Primes and MCOs) may access them in AssessmentPro. However, when documents have not been furnished by the facility, the State recommends that transitional entities use their medical request form to obtain the documents needed to complete transition planning. In the facility, you will also find items such as the face sheet, progress notes, and MAR.

Engagement and Appropriateness

For all transitional assessments, Maximus engages with the individual who expressed interest in relocating to a community setting, as well as with the person's support and care teams. If during the interview,

Maximus learns the person has dementia or another condition that limits engagement, the assessor will continue the interview while noting the impact and support needs.

Any person who expresses a desire to transition to a community setting and has not met exclusionary dementia criteria will receive a full assessment, resulting in a referral for transitional support. The referral contains ratings on the level of support needed overall, including in each functional area. However, Maximus does not determine a person's appropriateness for transition.

Claiming a Referral

AssessmentPro shares referrals with transition entities following completion of the transitional assessments. Each agency will need to claim its referrals from the Unclaimed Referrals queue. Once complete, the record will then be accessible either in the Recent Outcomes queue (My Screens or Agency Screens) or by searching for the person and accessing the Episodes tab.

Viewing the Completed Assessment

To view the completed Transitional Assessment, open the person's record (through claim, Recent Outcomes, Drafts, or search). In the upper left banner, click the link that indicates the *Consent Decree Transitional Assessment*. This will open the "view only" assessment in a new tab.

Be sure to download the AssessmentPro User Guide linked below for other important program tips and reminders:

- [AssessmentPro User Guide for MCOs and Prime Agencies](#)

DOWNLOAD: Explore Additional Resource Guides



- [Williams and Colbert Decrees Outreach and Transitional Assessment FAQs Guide](#)
- [Outreach and Transitional Assessment - November 2024 Information Session | Recording \(59:23 mins\)](#)
- [Outreach and Transitional Assessment Information Session – November 2024 | Slides](#)



CONTACT: Ask the Maximus - Illinois Help Desk

The Maximus – Illinois Help Desk team is available to answer any process or system-related questions from 8:00 a.m. to 8:00 p.m. CST, Sunday – Saturday.

- Outreach and Transitional Assessment assistance: ILOA@maximus.com

- General Help Desk Assistance: ILHelpDesk@maximus.com
- Phone: **833.727.7745**
- Outreach and Transitional Assessment Tools and Resources page: https://maximusclinicalservices.com/svcs/illinois_oa



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