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Colorado PASRR

Explore Helpful Resources and Review Important Tips and Reminders

It's been almost a month since Pre-Admission Screening and Resident Review (PASRR) processes transitioned to management through state partner, Maximus. We thank you for your role in making this important change a success. One of our key goals is to provide your team with whatever support is needed to understand these changes and where to access any information you need. Don't hesitate to contact us with any questions you may have about the recent process changes or system how to's.
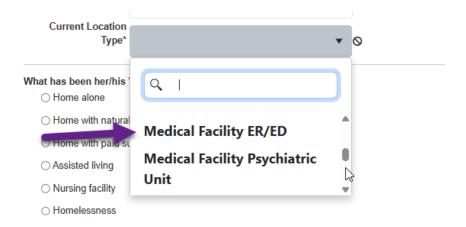
Continue below for links to many useful learning **program resources**, important **process tips and reminders** on how to reach the CO PASRR **Help Desk** team.

TOP TIPS: Reminders on PASRR and AssessmentPro Processes

Key tips when submitting a Level I Screen:

- Facility location: If an individual is currently in the observation unit, emergency room, or emergency department, in the *Current Location Type* dropdown menu, always choose ED/ER. **Note:** For a person who is on observation status or in the ER/ED, you are not able to request an Exempted Hospital Discharge (EHD).

- If you are requesting an EHD or a Convalescent Care Categorical, you must also submit a **Physician Certification form** signed by an MD when uploading documents to the Level I.

- In the *Reason for Screening* section…consider if the individual is a Nursing Facility applicant or resident.

- If the person will be a new NF resident, choose Nursing Facility applicant.

- If the person is already a NF resident, choose Nursing Facility resident who is not currently in an inpatient psychiatric hospital/unit.

- In the medication section, include all psychotropic medications from the individual's MAR.

- If the person is being referred for a Level II, it is best to print a copy of the Level I determination and provide it to the individual and/or their legal guardian. This alerts them to the process and that a Maximus assessor will be completing the Level II assessment.

Level of Care Determination LOC best practices:

- For all Medicaid Members: a ULTC 100.2 determination is required for anyone who requires a Level II Preadmission assessment. When submitting a Level I, upload the 100.2 or for Hospital/community providers, make sure to start the request to obtain the 100.2 from the CMA.

- For all others: A statement from the MD must indicate the individual needs NF LOC and must be included with the Level I submission

PathTracker Admissions reminders:

- When admitting someone in PathTracker and you have an existing PASRR for the person, do not submit a new Level I. If you're unsure how to admit a person in PathTracker, log into the **AssessmentPro Training Checklist** and review the resource: Admitting an Individual in PathTracker. **Note:** Per HCPF, each Nursing Facility must admit their entire census in PathTracker no later than 10/01/2025.

Tip for CMAs Setting Up an AssessmentPro Accounts:

- An important reminder for Case Management Agencies (CMAs) – your organization's AssessmentPro Access Coordinator must create the accounts for all other system users on their team. If you have anyone who still needs to be added as a user in AssessmentPro, contact the

Help Desk at: **COPASRR@maximus.com** or 833.588.7787. Information
will need to be provided for each newly requested system user,
including:

- Full name
- Title Facility
- Email address
- Phone number
- Desired AssessmentPro user role

TOOLKIT: Review On-Demand Learning + Program Resources

Do you still have questions about AssessmentPro or PASRR processes since the recent implementation? Explore the helpful videos, guides and other resources that the Program Training team have developed below.

- **On-Demand Learning - Case Management Agencies (CMAs) Only – Training and Registration: Project Overview | Video – 52:33 mins**

- **On-Demand Learning – Hospitals/NFs Training and Registration: Project Overview | Video – 57:34 mins**

- **On-Demand Learning Session 1: Intro to Maximus and AssessmentPro | Slides**

- **On-Demand Learning Session 2: PASRR Foundations | Video - 61:39 mins**

- **On-Demand Learning Session 2: PASRR Foundations | Guide**

The system training videos below are password protected. To open these items, please contact the Help Desk to request the password.

- **On-Demand Learning Session 3: AssessmentPro Walkthrough | Video – 60:12 mins**

- **On-Demand Learning Session 4: All About Level I and PathTracker | Video - 93:06 mins**

- **On-Demand Learning Session 5: Program Refresher – Pre-Transition Walkthrough of AssessmentPro and PASRR Processes | Slides and Video – 61:49 mins**

- **CO PASRR – Provider Training Checklist**

Download some handy resources below that cover commonly asked questions, an overview of PASRR processes and common terms. Also be sure to check back often to the CO PASRR website for access to other guides, important announcements or other timely program updates:
https://www.copasrr.maximusclinicalservices.com.

o **Download: Frequently Asked Questions (FAQs)**

o **Download: PASRR Glossary of Common Terms**

o **Download: PASRR Process Overview**

CONTACT: Maximus - Colorado PASRR Help Desk

Do you have questions on Colorado PASRR policy or procedures?
The Maximus – Colorado PASRR Help Desk team is available to assist you by email and phone with any questions about the program or specific referrals and assessments.

- Email: **COPASRR@maximus.com**

- Phone: **833.588.7787**

- Colorado PASRR Tools and Resources Site:
  https://www.copasrr.maximusclinicalservices.com