



CHEAT SHEET

For Maximus Reconsiderations,
Confirmations, or Reassessments

1. Reconsideration

When you get a report and don't agree with the outcome:

- Email Maximus at indianagrtp@maximus.com asap after receipt of the 30-assement recommendation

Note: Reconsideration requests can only occur within 1-14 days after receiving the Assessment

- Gather information that justifies request for recommendation:
 - Risk behaviors, heightened behaviors, symptoms
 - Information that was missing in the Maximus report, but may have impacted the outcome.

2. Confirmation

Request Confirmation Assessment with **30-60 days** of completed Assessment when appropriate as identified below.

- Complete Maximus Reassessment Referral in KidTraks if:
 - Youth entered a new QRTP
 - Youth goes from ESC to QRTP after 30 days
 - Youth's behavior changes and goes from community to QRTP and it has been more than 30 days since initial recommendation for community

Note: Confirmation assessments are less intrusive, with fewer interviews. Maximus Staff will contact FCM and inquire about confirmation and reasons necessitating the assessment.

3. Reassessment

- Received email from Maximus: Youth requires a Maximus Reassessment.
- Complete Maximus Reassessment Referral in KidTraks.
- Criteria for Reassessment:
 - Youth 12 and under who have been in QRTP for 5 months and does not have a discharge date.
-or-
 - Youth 13 and older who have been in QRTP for 11 months and does not have a discharge date.
- Notify management of need to continue placement for residential treatment, if appropriate.
- Gather information regarding the effectiveness of the treatment that has been provided for the youth.
 - QRTP provided reports on Youth's progress

If you feel like you got a low-quality Maximus Assessment?

- o Email indianagrtp@maximus.com
- o Put in the Subject Line: Poor Quality Maximus Assessment - Need Attention
- o Address it to: Brad Goodwin

